

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 4 FEBRUARY 2021 FROM 9AM – 12.10PM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND ANNOUNCEMENTS	-	Chairman	
	To receive any apologies for absence.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To confirm the Minutes of the 7 January 2021 virtual Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	9.00am – 9.05am
FOR EXPLORATION				
5.	KEY ISSUES FOR DISCUSSION/DECISION			
5.1	STAFF STORY	C	Chief People Officer	9.05am – 9.20am
5.2	CHAIRMAN'S MONTHLY REPORT – FEBRUARY 2021	D	Chairman	9.20am – 9.25am
5.3	ACTING CHIEF EXECUTIVE'S MONTHLY REPORT – FEBRUARY 2021	E	Acting Chief Executive	9.25am – 9.35am
FOR NAVIGATION				
6.	ITEMS FOR ASSURANCE			
6.1	INTEGRATED RISK REPORT AND 2020/21 BOARD ASSURANCE FRAMEWORK (BAF) UPDATE	F	Director of Corporate and Legal Affairs	9.35am – 9.45am
6.2	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – JANUARY 2021	G1 – G5		
6.2.1	AUDIT COMMITTEE (AC) To receive the draft Minutes of the Audit Committee meeting held on 27 January 2021 and approve any recommended items.	G1	AC Non-Executive Director Chair	9.45am – 10.25am
6.2.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 28 January 2021 QOC and approve any recommended items.	G2	QOC Non-Executive Director Chair	10.25am – 10.30am

6.2.3	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 28 January 2021 PPPC and approve any recommended items.	G3	PPPC Non-Executive Director Deputy Chair (on behalf of the PPPC Non-Executive Director Chair)	10.30am – 10.35am
6.2.4	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 28 January 2021 FIC and approve any recommended items. The <i>financial performance report for month 9 of 2020/21</i> will be introduced separately by the Chief Financial Officer.	G4 G5	FIC Non-Executive Director Chair Chief Financial Officer	10.35am – 10.40am 10.40am – 10.45am
7.	ITEMS FOR NOTING			-
7.1	QUARTERLY SEALINGS REPORT – 1 OCTOBER 2020 TO 31 DECEMBER 2020	H	Director of Corporate and Legal Affairs	-
7.2	MINUTES FROM THE VIRTUAL BOARD COMMITTEE MEETINGS – DECEMBER 2020	I1 – I3		
7.2.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the Minutes of the 17 December 2020 QOC, noting that any recommended items were approved through the meeting summary presented to the 7 January 2021 Trust Board.	I1	QOC Non-Executive Director Chair	-
7.2.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the Minutes of the 17 December 2020 PPPC, noting that any recommended items were approved through the meeting summary presented to the 7 January 2021 Trust Board.	I2	PPPC Non-Executive Director Chair	-
7.2.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the Minutes of the 17 December 2020 FIC, noting that any recommended items were approved through the meeting summary presented to the 7 January 2021 Trust Board.	I3	FIC Non-Executive Director Chair	-
8.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING		Chairman	10.45am – 10.50am
9.	ANY OTHER BUSINESS		Chairman	-
10.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held virtually on Thursday 4 March 2021 from 9am.	-	Chairman	
11.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 12-18).	-	-	-
	<i>10-minute comfort break 10.50am – 11.00am</i>			
12.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.	-	Chairman	-
13.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the 7 January 2021 virtual Trust Board meeting. <i>for approval</i>	J (to follow)	Chairman	-

14.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	K	Chairman	11.00am – 11.05am
FOR EXPLORATION				
15.	KEY ISSUES FOR DISCUSSION/DECISION	-		-
15.1	CONFIDENTIAL REPORT BY THE DIRECTOR OF FINANCIAL IMPROVEMENT	L	Director of Financial Improvement	11.05am – 11.15am
FOR NAVIGATION				
16.	ITEMS FOR ASSURANCE			
16.1	REPORTS FROM BOARD COMMITTEES			
16.1.1	AUDIT COMMITTEE To receive the draft confidential Minutes of the 27 January 2021 Audit Committee and approve any recommended items.	M1	AC Non-Executive Director Chair	11.15am – 11.35am
16.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 28 January FIC (any items requiring Trust Board approval are appended to the summary). To receive the Minutes of the FIC meeting held on 17 December 2020.	M2 & M3	FIC Non-Executive Director Chair	11.35am – 11.40am
16.2	REPORTS FROM EXECUTIVE GROUPS			
16.2.1	EXECUTIVE STRATEGY BOARD (ESB) To receive the action notes arising from the ESB meeting held on 5 January 2021.	N	Acting Chief Executive	11.40am – 11.45am
17.	ANY OTHER BUSINESS	-	Chairman	11.45am – 11.50am
<i>5-minute comfort break 11.50am – 11.55am</i>				
18.	CONFIDENTIAL REPORT BY THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	O (to follow)	Director of Corporate and Legal Affairs	11.55am – 12.15pm

Kate Rayns, Corporate and Committee Services Officer